Dear Parents/ Carers,

I hope that you have had a safe and happy break and hope that you are all well. We return to school on **Monday 9th September**. School starts at 8.55 so gates will be open from 8.45 and locked at 8.55.

***\*These are the dates for years 1-6. Nursery and reception children have already been given their initial days and start times*.**

**Uniform**

We have a very clear policy on our uniform – smart, affordable and functional. Please follow the expectations below.

School Uniform- available from Little Gems (see attached document also)

* Royal Blue Sweatshirt or Cardigan
* White/blue polo shirt
* Grey/ black skirt/trousers **(NO leggings)**
* Footwear can be either plain black shoes or plain black trainers-Crocs are NOT school uniform and are dangerous to wear around school.
* PE kit will remain the same, white t-shirts with royal blue shorts and plimsolls/trainers.
* Extreme hair-cuts are not allowed- this includes patterned lines, coloured braids in hair, colouring etc.
* No jewellery allowed- wrist watch only and stud earrings that MUST be removed for PE.
* False nails are not allowed due to safety and practical reasons.

We have a lot of good quality jumpers and uniforms in school- please see the school office if you would like any of our spare uniform- it is in the main reception to collect.   
Please also see the school office if you have any uniform in good condition that can be donated to school.

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| **Year group** | **Teachers** | **Year group support** |
| Nursery | Mrs Pattison | Miss Livingstone, Mrs Dryden  Miss Bilton/ Miss Stoker (pm) |
| Reception | Mrs Wake **(Early years lead)** | Mrs Hewitt, Miss Jeffrey |
| 1 | Miss Dickinson Miss Brook | Mrs Williams  Miss Banks  Miss Bilton, Miss Stoker (am) |
| 2 | Mrs Magrath **(Key stage 1 lead)**  Mrs Dennison/ Mrs Hanna |
| 3 | Miss Stronach, Mrs Skipp/Mrs Barker.  Mrs Stephenson **(lower key stage 2 lead)** | Mrs Simpson  Mrs Everett |
| 4 | Mrs Smith, Mrs Woodey |
| 5 | Mrs Seaman, Mrs Waddell, Miss Slater | Mrs Purvis, Mr Curd |
| 6 | Miss Hetherington **(Upper key stage 2 lead)**  Mrs Beresford/ Miss Forster |
| The Hub | Mrs Mahone, Miss Foxton | Miss Guthrie, Miss Cogdon, Mr Scott, Mrs Knowles, Miss Robson |

**School meals**

School lunches are £11 per week- which is still the cheapest in Sunderland. The lunches are all freshly prepared and they are excellent.

No cash is being collected at the main office. If you do not receive free school meals, please pay for school meals using the City of Sunderland website.

1. [www.sunderland.gov.uk](http://www.sunderland.gov.uk)
2. Click **‘Pay’**.
3. Click **‘School meals and expenses’**
4. Select **‘Southwick Primary’**
5. Select **‘School meals’**
6. Complete the boxes and we will get a receipt of your payment sent to school

Any queries please contact The school office on 0191 5009554.

**Free School Meals**

If you are eligible for free school meals, please could you complete the relevant paperwork online.

* Go to City of Sunderland website- www.sunderland.gov.uk
* Click the blue **apply** button
* Click **schools**
* Click **free school meals** and follow the directions.
* Please come to school reception if you have any problems

If you are in Reception, year 1 or year 2 you are entitled to universal free school meals but you must still complete the relevant paperwork for you to be eligible. School is awarded money used to support learning based on registering for free school meals.

**Breakfast club and after school clubs**

These clubs will be restarting and we will let you know details in a separate letter next week.

**Breakfast club will NOT be starting on Monday 9th September- it will start on Tuesday 10th September.**

**PE Kit**

PE Kits need to be brought to school in a bag and class teachers will be letting you know the days for PE, homework and reading books.

**Medical Needs**

Please inform us of any medication or changes in medical needs. Medical leads are-

* **Nursery and reception** – Mrs Hewitt/ Miss Livingstone
* **Years 1 & 2**- Mrs Banks/ Mrs Williams
* **Years 3 & 4**- Mrs Everett
* **Years 5 & 6-** Mrs Purvis/ Mr Curd
* **The Hub-** Mr Scott/ Miss Cogdon

If you have any queries, please ring the school.

**School app**

To keep up to date with the latest school information please get the school app on your phone. To install the app please follow these instructions.

1. Using your device (iPad, iPhone, smart pad, tablet or android phone), visit the relevant marketplace for your product (Apple Store or Google Play).

2. Search for **‘OurSchoolsApp’** and download the app.

3. Once downloaded, use the search bar within the app and enter the postcode **SR5 2JX** or the name of the school, **Southwick Community Primary School.**

4. Click the search button.

5. Tap the school’s name.  
6. Confirm your choice by pressing ‘OK’.

7. You will now be presented with the correct app for your chosen school which contains news, information, calendar events, contacts and any other relevant details.

We are more than ready to welcome the children back to school and we are very much looking forward to school being back to ‘normal’. If you have any worries or concerns please ring school on 0191 5009554 or email me on [info@southwickprimary.co.uk](mailto:info@southwickprimary.co.uk) and I’ll reply as quickly as I can.

Take care and see you all next week,

Mr Robson