



## Southwick Community Primary School

### Governor Information

#### Constitution of Governing Body – *Term of office 4 years*

LEA – 1          Parent-2          Staff – 2          Headteacher -1          Co-opted - 6

Headteacher: Mr C Robson

Chair of Governors: Mrs P Walmsley

(Term of office 1 year by letter)

(W.E.F

Vice-chair: Mrs S Ord

(Term of office 1 year by letter)

(W.E.F

#### Link Governors

**Early Years:** Mrs S Ord

**Key Stage 1:** Mrs P Walmsley & Mrs D Brown

**Lower Key Stage 2:** Mr M Butler

**Upper Key Stage 2:** Mrs P Walmsley

**Safeguarding:** Mrs P Walmsley

**SEN:** Mrs S Ord

**Mental Health and Wellbeing:** Mrs S Ord

**Looked After Children:** Mr C Robson

**Governors Association Representative:** Mrs P Walmsley

#### Staffing (Quorum 3)

##### Appointment of Headteacher/Deputy

Mrs P Walmsley (chair)

Mrs C Robson (Deputy Appointments only)

Ms K Barron

Mrs S Ord

#### Personnel Committee (Quorum 3)

Ms K Barron

Mrs P Walmsley

Cllr K Chequer



**Personnel Appeals Committee** (Quorum 3)- must be at least the same number as personnel committee meeting where matter was previously considered

Mrs S Ord                      Mrs D Brown                      Mr M Butler

**Headteacher Challenge Committee** (Quorum 3)

Mrs P Walmsley (chair)                      Mrs S Ord                      Mrs D Brown  
Cllr K Chequer                      Ms K Barron                      Mr M Butler

**Performance Management Governors** (Responsible for Annual Appraisal of Headteacher)

Mrs P Walmsley                      Mrs S Ord  
Review Officer – Ms K Barron

**Pupil Discipline Committee** (Inc any Attendance Issues) - (Quorum 3)

Ms K Barron                      Mrs S Ord                      Mrs P Walmsley

**Complaints (National Curriculum & General)** (Quorum 3)

Mrs P Walmsley (chair)                      Mr M Butler                      Mrs D Brown

**Finance, Premises & General Purposes** (Quorum 3)

Mrs P Walmsley (chair)                      Mrs D Brown                      Mr M Butler                      Mrs S Ord  
Mr C Robson (Headteacher)                      Cllr K Chequer                      Ms K Barron

FGB to be invited to each meeting apart from Staff Governors: Mrs H Ellison

**Travel & Subsistence Allowance** (As Agreed Autumn Term 2003)

Governors agreed to adopt a policy not to pay governors travel allowances.

**The Governor Support Team is the clerk to the Governing Body and it's Committees.**

**Governors agreed to subscribe to governor training programme.**